

CHECKLIST PROCESS MATURITY

1. I know where the process starts.

1	2	3	4	5	6	7	8	9	10
No idea					I know well				

2. I know where the process ends.

1	2	3	4	5	6	7	8	9	10
No idea					I know well				

3. I know how many functions and people are involved.

1	2	3	4	5	6	7	8	9	10
No idea					I know well				

4. Everyone in the process has clearly defined responsibilities.

1	2	3	4	5	6	7	8	9	10
Don't agree					Totally agree				

5. The interface between stakeholders operates smoothly.

1	2	3	4	5	6	7	8	9	10
Don't agree					Totally agree				

6. There is formal approach to ensure that process outputs meet requirements.

1	2	3	4	5	6	7	8	9	10
Don't agree					Totally agree				

7. There is formal approach to escalate issues in the process and it reflects actual steps.

1	2	3	4	5	6	7	8	9	10
Don't agree					Totally agree				

8. There is formal approach how the rework is managed and it reflects actual steps.

1	2	3	4	5	6	7	8	9	10
Don't agree					Totally agree				

9. There is a process documentation in place and it reflects actual process.

1	2	3	4	5	6	7	8	9	10
Don't agree					Totally agree				

10. The process is revised on reoccurring basis for continuous improvement.

1	2	3	4	5	6	7	8	9	10
Don't agree					Totally agree				